

The Regular Meeting of the Council of the Rural Municipality of Marquis No. 191 was held on Tuesday, January 9, 2024 in the RM Municipal Council Chambers located at 13 Main Street, Marquis, Saskatchewan.

Reeve Robert Purtill called the meeting to order at 9:00 a.m. with the following members of council, and administrator, present:

<i>DIVISION I – Evan Chute</i>	<i>DIVISION IV – Garth Swanson</i>
<i>DIVISION II – Jim LaLonde</i>	<i>DIVISION V – Jerry Taylor</i>
<i>DIVISION III – Wade Keeler</i>	<i>DIVISION VI – Carter Smith</i>
<i>Administrator – Gwen Johnston</i>	<i>Administrator Trainee – Madison Gardner</i>

**Delegation** Luke Teal, RM Foreman, attended the meeting to discuss operations.  
**9:00 – 9:30am**

**Minutes** 01-2024 – Chute:  
 That the minutes of the regular meeting held December 12<sup>th</sup>, 2023 be approved, as presented.  
 Carried.

**Monthly Statements** 02-2024 – LaLonde:  
 That the Change in Income and Change in Financial Position Statements and the Bank Reconciliation for the month of December 2023, be approved as presented.  
 Carried.

**Accounts** 03-2024 – Purtill:  
 That the accounts as presented at this meeting and adjoined to these minutes:

DD & Month End	Dec 31 - 23	#2942 – 2969	\$ 117,630.60
Accounts & DD	Jan 9 - 24	#2970 – 2982	<u>58,097.53</u>
Total			\$ 175,728.13

be approved for payment.  
 Carried.

**Hamlet of Parkview** 04-2024 – Purtill:  
 That we approve the minutes for the Hamlet of Parkview December 17, 2023 meeting.  
 Carried.


**Road Maint Agreements** 05-2024 – Swanson:  
 That the RM of Marquis issue Road Maintenance Agreements for bulk hauls using terms and rates to coincide with the 2024-2025 Road Maintenance Agreement Regional Rates Map.  
 Carried.

**Appoint PBI** 06-2024 – Chute:  
 In accordance with the service agreement with Professional Building Inspections, Inc., the RM of Marquis No. 191 hereby resolves to issue Certificates of Appointment for the following Licensed Building Officials, all residents of the Province of Saskatchewan: Douglas Mulhall, Virginia Shepley, Bobby Baker, Amanda Kaufmann, Joshua Nitz, Walter Shroeder, David Kindred and John Dulle.  
 Carried.

**RMAA Workshop** 07-2024 – Purtill:  
 That we approve the Administrator Trainee’s attendance at the Election Workshop to be held in Swift Current on April 2, 2024 and the registration fee of \$100.00.  
 Carried.

**Sask Lotteries Application** 08-2024 – Taylor:  
 That the RM make application with the 2025 Sask Lotteries Community Grant Program for grant eligibility in the amount of \$2,409.00.  
 Carried.

**Correspondence** 09-2024 – Purtill:  
 That the correspondence, as listed, attached to and forming a part of these minutes, having been read, now be filed.  
 Carried.

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MINUTES

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**Fidelity Bond** 10-2024 – Purtill:  
That we acknowledge the Administrator presented the 2024 SARM Fidelity Bond Self-Insurance Plan in the amount of \$50,000.00 to Council, in accordance with Section 113 of TMA.

Carried.

**2024 Excess Insurance** 11-2024 – Chute:  
That we renew the 2024 Excess Liability Insurance with SARM at the cost of \$842.70 for coverage in the amount of \$2,000,000.00.

Carried.

**Note:** Council reviewed the current Code of Conduct and Harassment Policies.

**Note:** Councillor Keeler arrived to the meeting at 11:10 a.m.

**2024 Boot & Cell Phone** 12-2024 – Keeler:  
That the 2024 annual boot and cell phone allowances be set as follows:

- Boot Allowance Outside Employees \$200.00 Paid at the May Meeting.
- Cell Phone Outside Employees \$240.00 Paid at the December Meeting.
- Cell Phone Foreman \$100.00 Per Month

Carried.

**M Farrell Wages** 13-2024 – Purtill:  
That we approve an hourly wage increase of 3% to \$29.90 per hour for Myles Farrell, with the expectations he will work 50 hours per week in the summer months and as needed in the winter months. He will continue to be enrolled in MEPP and SARM Benefits, which include Short & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits will be covered by the RM.

Carried.

**D Work Wages** 14-2024 – Swanson:  
That we approve an hourly wage increase of 3% to \$32.15 per hour for Daryn Work, with the expectations he will work 50 hours per week in the summer months and as needed in the winter months. He will continue to be enrolled in MEPP and SARM Benefits, which include Short & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits will be covered by the RM and the cost to increase to family coverage would be that of the employee.

Carried.

**Lunch 12:00 noon** 15-2024 – Purtill:  
That we recess for lunch and reconvene at 1:00 p.m.

Carried.

**Council Responsibility** 16-2024 – Purtill:  
That Council retains the responsibility for hiring, suspension and dismissal of all employees of the municipality, as per Section 111(3) of The Municipalities Act.

Carried.

**WCB** 17-2024 – Smith:  
That each member of Council be registered for the minimum annual coverage in the amount of \$40,382.00 for 2024, available with the Saskatchewan Worker's Compensation Board, and all other employees at the prescribed rates.

Carried.

**2024 Indemnity** 18-2024 – Purtill:  
That, in accordance with Section 82 of *The Municipalities Act*, the 2024 remuneration will continue at the 2023 rates as follows:

\$250.00 per Day for Council Meetings, Committee Meetings & Conventions,  
\$250.00 per Day or \$35.00 per Hour for Supervision,  
\$0.70 per Km Mileage,  
\$70.00 per Day for Convention Meals or \$100.00 per day if spouse is present,  
APAS meeting remuneration, meals & mileage will be topped up to reflect these rates,  
\$50.00 per Month for Office Reimbursement Costs.

Carried.

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**Line of Credit** 19-2024 – Purtil:  
That a Line of Credit with Conexus Credit Union, in the amount of \$250,000.00, be approved for the year 2024.  
Carried.

**Post Office Donation** 20-2024 – Keeler:  
That the RM of Marquis No. 191 will continue to provide a donation to the Village of Marquis the amount of \$70.00 per month, for the operation of the Post Office, and acknowledge this donation will be paid out quarterly.  
Carried.

**Donations** 21-2024 – Purtil:  
That we authorize the following donations for 2024:

STARS	\$700.00	Crime Stoppers	\$200.00
Royal Canadian Legion	\$100.00	Ronald McDonald House	\$150.00

Carried.

**Memberships** 22-2024 – Taylor:  
That we authorize the following Memberships for 2024:

Hudson Bay Route Association	SARM
Regina District Association of RMs	Sask Tips
Central Area Transportation Planning Committee	FCM
RMAA	APAS
Ag Health & Safety	Saskatchewan Rural Crime Watch

Carried.

**2024 Appointments** 23-2024 – Taylor:  
That we authorize the following appointments for 2024:

Pound Keeper:	Heartland Livestock
Fire Chief:	Robert Purtil
APAS Rep:	Glen Steinhauer
Stray Animals Act:	Administrator or in the absence of, the Office Assistant
Legal:	Grayson & Company, Moose Jaw
Palliser Library:	Lynda Thul
Qu'Appelle South Irrigation District Inc.	Claudette Halladay & Terry O'Connell

Carried.

**Custom Work** 24-2024 – Swanson:  
That the 2024 Custom Work rates be approved as follows:

Grader, Operator Included	\$175.00 per hour (No snow removal)
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Carried.

**Minute Subscription** 25-2024 – Purtil:  
That the 2024 rate for the subscription to the minutes be set at \$10.00 per copy or \$100.00 per year.  
Carried.

**Janitor Rates** 26-2024 – Smith:  
That we acknowledge the hourly Janitor rate has increased to \$35.00 per hour.  
Carried.

**Appoint PCO** ~~27-2024 – Chute:~~  
That Myles Farrell be appointed as Pest Control Officer for the RM of Marquis No. 191 for 2024.  
Carried.

**Note** Councillor Smith left the meeting at 2:50 p.m.

**Conflict of Interest** Councillor Keeler declared Conflict of Interest regarding SSA Water Tester wage review and left the office at 3:05 p.m.

Repeated  
Res 83-2024  
MS

EL [Signature]

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**A Keeler** 28-2024 – Chute:  
**Water Tester** That Adam Keeler will continue to be contracted in the amount of \$325.00 per month by the Special Services Area – Keeler for the following duties:

- Daily water testing.
- Monthly water testing.
- Completion of all records required for the Keeler well.
- Annual inspection with Water Security Agency.
- General maintenance as required.

Carried.

**Conflict of Interest** Councillor Keeler returned to the office at 3:10 p.m.

**Keeler** 29-2024 – Purtill:  
**Waterhouse** That we approve the estimate from Re-Align Mechanical & Construction Ltd. dated November 16, 2023 for the amount of \$8,095.00 plus tax for the required maintenance and upgrades to the SSA – Keeler Water Plant.

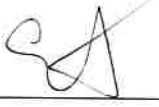
Carried.

**O/S Invoice** 30-2024 – Purtill:  
**28-2021** That council instructs the Administrator to add the outstanding fire invoice #28-2021 in the amount of \$3383.75 to the Tax Roll.

Carried.

**Adjourn** 31-2024 – Purtill:  
That the meeting adjourn, the time being 3:45 p.m.

Carried.

  
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Reeve

  
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Administrator

Next Regular Meeting February 13<sup>th</sup>, 2024 at the Municipal Office.